



GRANT APPLICATION

**Texas City
Cultural Arts Foundation, Inc.**

I. Instructions

The Texas City Cultural Arts Foundation was created to enhance and promote cultural arts in Texas City.

A discretionary implement that the Foundation's Board of Directors has to facilitate its mission is awarding grants to support events, programs or projects that will benefit the cultural arts in Texas City.

Applications for grants are encouraged but because of the funding constraints, not all applicants will be funded. The Foundation Board will select recipients in accordance with the Foundation's Policies and Procedures for awarding grants. The applicant is encouraged to consult these policies and procedures before applying for a grant to ensure that the applicant is eligible and willing to comply with the stipulations for a grant.

For assistance, please contact the City's Executive Director of Management Services. Physical address is 1801 – 9th Avenue North, Texas City, TX 77590; phone number (409) 643-5927; fax number (409) 942-1073; or email dhoover@texas-city-tx.org.

II. General Information

1. Name of Applicant:

2. Applicant's Address:

(Street / P.O. Box) (City, State, Zip Code)

(Telephone number) (Fax Number)

(E-mail)

3. If the applicant is an Organization, please complete the following:

a. Date Established:

b. Non-Profit? Yes No

c. Incorporated? Yes No
(If YES, designation _____)

d. Tax I.D. Number _____

e. Name of Officers or organizers:

Chairperson _____

Vice-Chairperson _____

President _____

Vice-President _____

Secretary _____

Treasurer _____

Board Members - _____

f. Ex-Officio Members:

g. Executive Staff Members

h. Number of active members:

i. Please provide a copy of Annual Budget,
Articles of Incorporation and By-laws.

IV. Description of the Event/Program/Project

Describe the event/program/project.

1. Name / Theme of event / program / project:

2. Main attraction: _____

3. Purpose: _____

4. Dates: _____ Time(s): _____

5. Location: _____

6. Open to the public? Yes No

7. What segment of the public is expected to attend? (general public, ethnic groups, children, teenagers, adults, etc.)

8. Costs to attend? _____

9. Expected attendance? _____

10. Dollar amount of grant requested? _____

11. How will the requested grant funds be used?

12. Who are the other sponsors/contributors and how much are they providing?

a. _____ \$ _____

b. _____ \$ _____

c. _____ \$ _____

d. _____ \$ _____

IV. Description of the Event/Program/Project (cont'd)

13. Total expected cost of the event / program / project? _____

14. Total expected revenues from the event / program / project? _____

15. Disposition of proceeds? _____

16. How will the Cultural Arts in Texas City benefit from the event / program / project?

V. Agreement

If the grant funds are approved, applicant agrees to:

1. Submit a written report on the results of the event / program / project, including the attendance figures and public response within thirty (30) days after the event / program / project.
2. Submit written proof that the grant funds were expended as specified in this application with the request.
3. Refund any grant funds that were not expended as specified in this application within forty-five (45) days after the event / program / project.

- Indemnify and hold the Texas City Cultural Arts Foundation and its Board of Directors and Officers and the City of
4. Texas City harmless against any claims arising from the use of the grant funds.

Date

Name of Person completing application

Name of Person responsible for compliance with the conditions of this grant

Telephone Number / FAX Number

Telephone Number / FAX Number

E-mail

E-mail

Name of person(s) who will be available to make a presentation to the Foundation if requested.

Date application received

Received by