

## PARK CREW ATHLETIC GROUNDSKEEPER

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Reports to: Parks Superintendent

Department: Recreation & Tourism

Position Control No.:

Exempt  Non-Exempt

Full Time  Part-Time  Seasonal

Department Head Approval: \_\_\_\_\_ Date: \_\_\_\_\_

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### JOB SUMMARY:

Under the direction of the Parks Superintendent, responsible for specific and general maintenance of all athletic facilities and areas, working safely in all sections of the parks department and perform related work as required.

### ESSENTIAL JOB FUNCTIONS:

1. Receive and implement directives from supervisor.
2. Implement, coordinate, evaluate and inspect all related maintenance for athletic facilities.
3. Communicate with various league coordinators.
4. Develop schedules of required annual maintenance.
5. Climb a 16 foot ladder while performing various duties.
6. Push, pull, or drag up to 200 pounds of tools or equipment.
7. Layout ball fields, soccer fields, football fields and tennis courts.
8. Mow and maintain all playing fields, this includes cleaning restrooms.
9. Operate various power tools such as a lawnmower, edger, line trimmer, rotary tiller, chainsaw, etc.
10. Inspect and maintain all score boards located on playing fields and gymnasiums.
11. Order and distribute field materials such as sand, red dirt, clay and grass prior to the playing season to league coordinator/representative.
12. Maintain all bleachers and dugouts
13. Maintain all cyclone fences surrounding the fields; this includes painting them as needed.
14. Maintain and repair all irrigation systems on the fields.
15. Keep ball field grounds free of trash and debris.
16. Maintain all backstops.
17. Operate all riding ball field machines properly and safely.
18. Operate a large tractor with the front-end bucket, tiller and box blade attachments.
19. Operate the aerator and spread fertilizer and be knowledgeable of appropriate time intervals to complete task throughout the year.
20. Apply and bait to all the fields annually and spot bait as needed
21. Maintain all windscreens and net straps on all tennis courts
22. Collaborate with other departments during special events

### QUALIFICATIONS:

1. High school diploma or GED.
2. Valid Texas commercial driver license, class C, with an acceptable driving record.

**PHYSICAL REQUIREMENTS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing duties of this job, the employee is regularly required to talk or hear. The employee is frequently required to sit, stand, walk, reach with arms, use hands to finger, handle or feel, stoop, kneel, crouch and crawl, as well as, climb ladders and work in tight spaces. The employees must frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 85 pounds.

**NOTE:** The above statements are intended to describe the general nature and level of work being performed by the person assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties, skills and physical demands required of personnel classified.

**APPLICANT:** Are you cable of performing in a reasonable manner the activities involved in the job or application for which you have applied? Yes/No \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date