

## Laborer I

Reports to: Golf Course Supt. And Supervisor  
Position Control No.: 6696

Department: 403-Golf

Exempt  Non-Exempt  
 Full Time  Part-Time  Seasonal

Department Head Approval: Larry Boyle

Date: 2/17/15

### JOB SUMMARY:

Under supervision of the Golf Course Superintendent and Supervisor, performs routine duties and various related work as required at the golf course. Also assists in building and maintenance repair and general equipment maintenance. Daily schedule varies depending on the time of year and season. The shift for this position also may vary depending on the job assignment. The schedule may include weekends, holidays and shifts ranging from 4:00 AM to 9:00 PM.

### ESSENTIAL FUNCTIONS:

1. Performs routine duties including the general maintenance and opening and closing of the facility.
2. Operates various push type or hand held power tools, line trimmers and chain saws.
3. Responsible for cleaning, washing and maintaining tools and equipment.
4. Must communicate effectively with other City employees and the public.
5. Must be flexible and be able to perform other duties required to operate the driving range and cart rental fleet from time to time to cover for other employees.
6. Must be trained to operate and maintain golf course equipment as part of their Development and Training Program.

### QUALIFICATIONS:

1. Must have a valid Texas Drivers License with an acceptable driving record.
2. Must be self motivated to perform responsibilities with minimal direct supervision.
3. Strong verbal and written communication skills.
4. Able to deal with the public and fellow employees in a safe, respectful and considerate manner.

### PHYSICAL REQUIREMENTS:

1. Must be able to lift 50 lbs.
2. Must be able to sit for extended periods of time.
3. Must be able to work in extreme weather conditions including very hot, very cold or inclement weather.
4. Must be able to lift, stoop, kneel, squat, walk, stand and twist for extended periods of time.

**NOTE:** The above statements are intended to describe the general nature and level of work being performed by the person assigned to this job. They are not intended to be an

exhaustive list of all responsibilities, duties, skills and physical demands required of personnel classified.

APPLICANT: Are you cable of performing in a reasonable manner the activities involved in the job or application for which you have applied? Yes/No \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date