



TEXAS CITY DEPARTMENT OF RECREATION & TOURISM

SETUP - HOUSTON/ZAVALA ROOMS

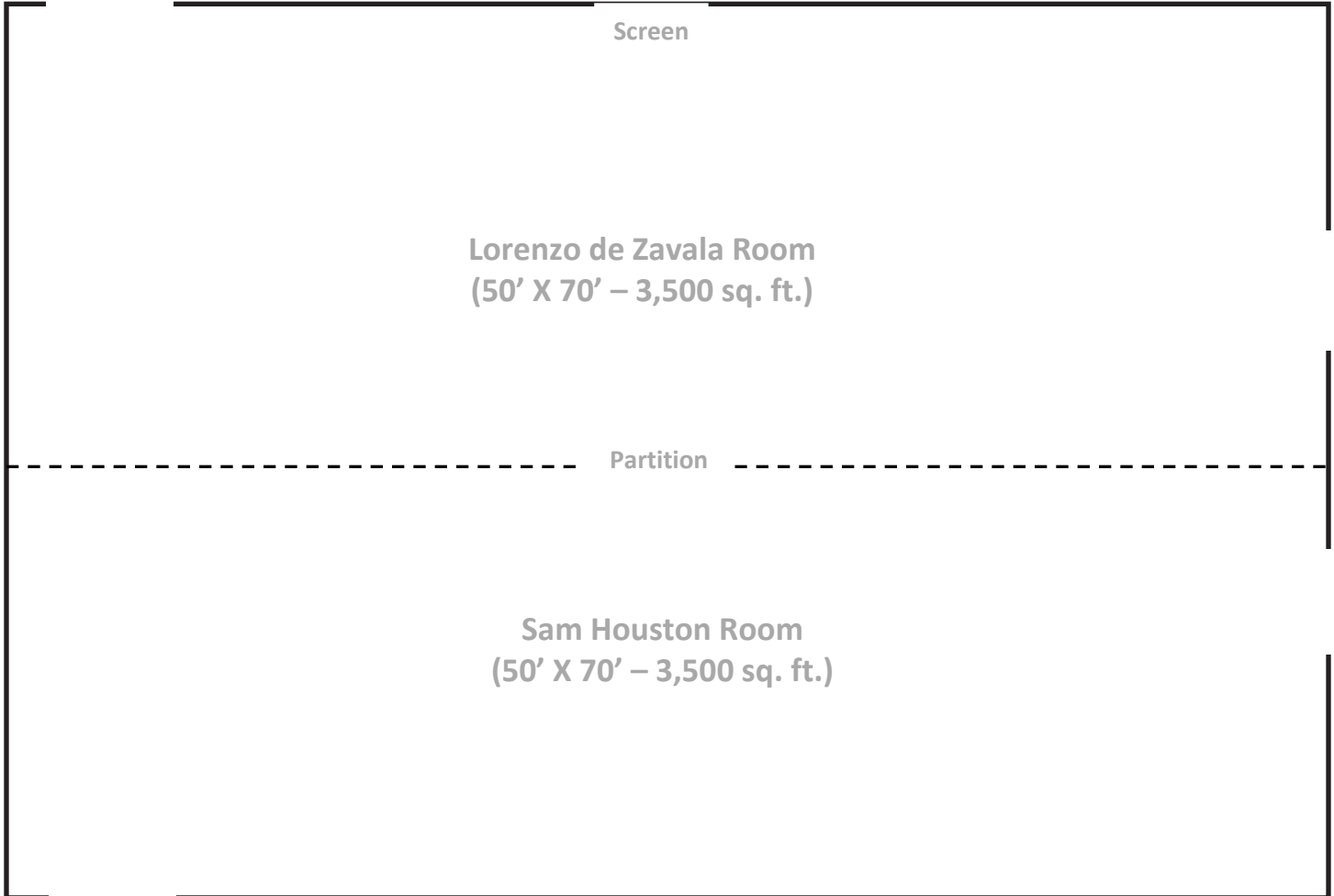
2010 5th Avenue North • Texas City, Texas 77590 • 409-643-5990



Sam Houston/Lorenzo de Zavala Rooms

(100' x 70') Maximum Capacity:
125/250

Kitchen



Lobby

Print Name _____

Signature _____

Name of Event: _____					
Date of Event: _____		Time Arriving to Decorate/Setup: _____		Start Time: _____ End Time: _____	
Item (1Room / 2 Room max)	Quantity	Item	Quantity	Item	Quantity
Chairs (125 / 250 max)		Stage (\$50) Height (16"/24") L X W (4' x 8') 9 Sections		Podium	
8' Rect. Tables (10 / 20 max)		Risers (\$50) (Choir Style)		Easel (2 max)	
4' Rect. Tables (2 / 4 max)		Dance Floor (16' X 16' / 24' X 24')		Flags (U.S. & Texas)	
5' Round Tables (16 / 32 max)		Beverage Bar (\$75) (1 max)		Media Package (\$100) Microphone, Screen & Projector	
White Table Linens (\$2 ea)		Piano (\$50) (1 max)		55' TV (\$25) (2 max)	